

# Welcome to the Seventh Annual "Holiday Trees at TAG"

In less than a month we will be setting up trees at the Gallery. I hope you are getting very excited to celebrate this year, and make a lot of sales. Here are just a few things to remember for the event set up days.

The times available for installing your craft display are:

|              |          |                      |
|--------------|----------|----------------------|
| Saturday,    | 11-7-26; | 12:00pm - 5:00pm     |
| Sunday,      | 11-8-26; | 12:00pm - 5:00pm     |
| and, Monday, | 11-9-26; | by appointment only. |

If you are unable to make these install times, arrangements can be made by contacting Patty Cleary-Talstein at (330) 984-1861.

This year, a "tree raffle", an "ornament basket" raffle, and a "gift certificate" raffle, for the TAG Gift Shop, will be held. Please help us make it something very special by contributing an ornament, or small piece of artwork that you have created, for inclusion in these raffle items. The date of these raffles is set for Saturday, 12-19-26.

Also, we hope to stream-line the process of collecting the "Item Inventory Sheets" by having artists fill them out before set up. Please come with all your items priced and numbered correctly. On the attached instructions page, there are samples of how your inventory sheet, and pricing tags, should look. Being able to accurately record show sales is of the utmost importance. This sheet keeps track of your sales, and distinguishes what merchandize sells in the event, from that which is sold through the TAG gift shop.

We would like your price tags to be any color other than white, dark green or dark red. These tags should have a "low-tack" backing so they can easily be removed and placed on the sales sheet. Avery #5462, (Staples), fulfills this request. A limited number of tags, that were left over from last year, are available.

There will be an opportunity for vendors to conduct crafting demonstrations during December's Saturday show hours. Please inform the Committee, one week prior, so that your presentation can be properly advertised. Also, it has been our experience, that these demonstrations proved to be successful in spurring vendor sales. You should plan to use limited space. Some small tables may be available, but it is best to bring your own supplies. (ie. extra lighting, table cover, etc.)

Since the show is curated, our goal is to showcase genuine handmade work, original art, and the creativity of our individual vendors. Items for sale should not include items that have been commercially manufactured, or not been substantially created or altered by the artist.

Also, the area in which you originally set up your display may not be where your tree remains positioned. Please trust in the event committee's design placement decisions, and know that we want to show-case everyone in the best possible light. Speaking of lights, please consider illumination of your display (battery lights or small lamps work best).

*In prior years, "tear-down & clean-up" activity has begun on the last Saturday of the event, which has caused conflict with shopping. This year, we are requesting vendors to wait until Sunday, 1/3, 12:00pm to 3:00pm to retrieve their materials. Again, if you are unable to complete this task at the allotted time, arrangements can be made by contacting the event Chairperson, Patty Cleary, at (330) 984-1861.*

Patricia Cleary-Talstein  
Holiday Trees at TAG Event  
Planning Committee Chairperson  
(330) 984-1861

# 2026

## "Holiday Trees at TAG"

***Items Inventory and Pricing form must be completely filled out and submitted on the day of event set-up.***

*Please see the samples below:*



TAG Artist Code

PCT

Artist name: Patty Cleary-Talstein Phone: (330) 984-1861  
 Address: 42 Hartzell Ave  
 Street address: Niles Ohio 44446-5252  
 City: Niles State: Ohio Zip Code: 44446-5252  
 Email address: Pattyjct1@gmail.com

| Item # | Description              | Price   | Date In | Date Sold | Date Paid | Inventory | Returned |
|--------|--------------------------|---------|---------|-----------|-----------|-----------|----------|
| 1      | Small pink ornament      | \$5.00  |         |           |           |           |          |
| 2      | Small pink ornament      | \$5.00  |         |           |           |           |          |
| 3      | Large blue ornament      | \$8.00  |         |           |           |           |          |
| 4      | Large blue ornament      | \$8.00  |         |           |           |           |          |
| 5      | Green wreath w plaid bow | \$28.00 |         |           |           |           |          |
| 6      |                          |         |         |           |           |           |          |
| 7      |                          |         |         |           |           |           |          |
| 8      |                          |         |         |           |           |           |          |

*Items Inventory form is to be completed as shown by the artist and submitted on the day of setup.*

Each item must have a price tag attached that is to be provided by the artist.

### Price Tag guidelines are:

Price tag must be printed on a "low tack" sticker.

Tag color preferred is yellow, or other than white, green or red.

Tag color must be light for easy read.

Tag size should not exceed 1" x 2".

Tag must be legibly printed and include Vendor Code, Item Price & Item Number.

### Sample Pricing Tag:



The Trees at the Gallery Committee thanks you for your kind attention to these instructions.

**Please contact Patty Cleary-Talstein (330) 984-1861, if any questions.**



**TAG Artist Code**

Artist name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_  
Street address

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Email address: \_\_\_\_\_

| Item # | Description | Price | Date In | Date Sold | Date Paid | Inventory | Returned |
|--------|-------------|-------|---------|-----------|-----------|-----------|----------|
| 1      |             |       |         |           |           |           |          |
| 2      |             |       |         |           |           |           |          |
| 3      |             |       |         |           |           |           |          |
| 4      |             |       |         |           |           |           |          |
| 5      |             |       |         |           |           |           |          |
| 6      |             |       |         |           |           |           |          |
| 7      |             |       |         |           |           |           |          |
| 8      |             |       |         |           |           |           |          |
| 9      |             |       |         |           |           |           |          |
| 10     |             |       |         |           |           |           |          |
| 11     |             |       |         |           |           |           |          |
| 12     |             |       |         |           |           |           |          |
| 13     |             |       |         |           |           |           |          |
| 14     |             |       |         |           |           |           |          |
| 15     |             |       |         |           |           |           |          |
| 16     |             |       |         |           |           |           |          |
| 17     |             |       |         |           |           |           |          |
| 18     |             |       |         |           |           |           |          |
| 19     |             |       |         |           |           |           |          |
| 20     |             |       |         |           |           |           |          |
| 21     |             |       |         |           |           |           |          |
| 22     |             |       |         |           |           |           |          |
| 23     |             |       |         |           |           |           |          |

Artist name: \_\_\_\_\_ Phone: \_\_\_\_\_

| Item # | Description | Price | Date In | Date Sold | Date Paid | Inventory | Returned |
|--------|-------------|-------|---------|-----------|-----------|-----------|----------|
| 24     |             |       |         |           |           |           |          |
| 25     |             |       |         |           |           |           |          |
| 26     |             |       |         |           |           |           |          |
| 27     |             |       |         |           |           |           |          |
| 28     |             |       |         |           |           |           |          |
| 29     |             |       |         |           |           |           |          |
| 30     |             |       |         |           |           |           |          |
| 31     |             |       |         |           |           |           |          |
| 32     |             |       |         |           |           |           |          |
| 33     |             |       |         |           |           |           |          |
| 34     |             |       |         |           |           |           |          |
| 35     |             |       |         |           |           |           |          |
| 36     |             |       |         |           |           |           |          |
| 37     |             |       |         |           |           |           |          |
| 38     |             |       |         |           |           |           |          |
| 39     |             |       |         |           |           |           |          |
| 40     |             |       |         |           |           |           |          |
| 41     |             |       |         |           |           |           |          |
| 42     |             |       |         |           |           |           |          |
| 43     |             |       |         |           |           |           |          |
| 44     |             |       |         |           |           |           |          |
| 45     |             |       |         |           |           |           |          |
| 46     |             |       |         |           |           |           |          |
| 47     |             |       |         |           |           |           |          |
| 48     |             |       |         |           |           |           |          |
| 49     |             |       |         |           |           |           |          |
| 50     |             |       |         |           |           |           |          |
| 51     |             |       |         |           |           |           |          |
| 52     |             |       |         |           |           |           |          |
| 53     |             |       |         |           |           |           |          |

Artist name: \_\_\_\_\_ Phone: \_\_\_\_\_

[illegible]

Artist name: \_\_\_\_\_ Phone: \_\_\_\_\_

[illegible]



# A Call for Artists

Trumbull Art Gallery 158 N Park Ave Warren, Ohio 44481

## 2026 REGISTRATION FORM

Artist's Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_

Zip \_\_\_\_\_

Contact Phone Number ( ) \_\_\_\_\_-\_\_\_\_\_

Email Address \_\_\_\_\_

TAG Artist's Code

(Initials ex.: PCT)

Are you currently a TAG member?

☐ Yes

☐ No

If "NO"; Are you interested in becoming a TAG member? ☐ Yes

☐ No

Membership options can be found at <https://trumbullartgallery.com/plans-pricing>

**Display Fees:** All Artist Fees are non-refundable. Limit 3 display spaces/artist. Each space is 36" x 36".

Primary Space \$25 ☐

Additional Space #1 \$5 ☐

Additional Space #2 \$5 ☐

Total Amount Due: \_\_\_\_\_

Total Spaces Requested: \_\_\_\_\_

Completed registration form  
to be mailed to TAG,  
or emailed to  
Patty Cleary-Talstein at:  
Pattyjct1@gmail.com

Please mail entry fee by November 5<sup>th</sup>, or bring on the day of set-up.

Checks are to be payable: Trumbull Art Gallery

### For TAG USE ONLY

Method of Payment: ☐ Cash ☐ Check # \_\_\_\_\_ ☐ VISA ☐ MC Amt: \$ \_\_\_\_\_